

## CCAG WORKSHOP LOGISTICS UPDATE – June 15, 2006

### Dear CCAG 2006 Participants and Instructors,

This will be the final letter you will receive before arriving at the CCAG (CALIPSO, CloudSat, And GLOBE) workshop in Hampton and Newport News, Virginia. Please print this letter and bring it with you so that it may serve as a reminder for all of the logistical details of the workshop. Some of the information below you've already received, but some of the information is NEW. **Please read everything carefully!**

### CONTACTS:

Please keep our phone numbers with you in case you have any problems or questions.

- Barbara Maggi, Outreach Director - CELL PHONE: 757-646-4206
- Aileen Seshun will be your dorm host - CELL PHONE: 252-619-5346 - She arrives at the Christopher Newport University Santoro Residence Hall on July 7<sup>th</sup>

### ARRIVAL and DEPARTURE

- Flights: You should have already booked your flight to the Norfolk International Airport in Norfolk, VA and emailed your arrival information to Aileen Seshun: [transes@mchsi.com](mailto:transes@mchsi.com) Please remember to save your ticket information so that we may reimburse you up to \$500. For those of you who are driving to the workshop and would be willing to use your own car to take participants we will reimburse you the gas money. Save all receipts
- Transportation from airport to dorm - Your workshop classes will be conducted daily at Hampton University in Hampton, VA, but your dormitory room (Santoro Residence Hall) is located at nearby Christopher Newport University (CNU) Address: 1 University Place, Newport News, VA 23606 - **Below** is a list of participants & instructors that have been selected as one of our designated drivers. They will be driving one of our rental cars from the airport to the dorms and to class daily. Please check to see if your flight arrival time matches, or is close to theirs. If it does, then contact them via email and arrange for them to pick you up at the airport. If you can't find a match then email me (Barbara Maggi) [barbara.maggi@hamptonu.edu](mailto:barbara.maggi@hamptonu.edu) to arrange transportation to your dorm.

### DESIGNATED DRIVERS

#### Arriving July 7<sup>th</sup>

Paul Adams (van driver) - Arrives at Norfolk Airport 7/7 at 10:44pm  
[padams@fhsu.edu](mailto:padams@fhsu.edu)

#### Arriving July 8<sup>th</sup>

Carlie Jonas – Arrives at Norfolk Airport 7/8 at 9:45am  
[Carlie.jonas@renton.wednet.edu](mailto:Carlie.jonas@renton.wednet.edu)

Norman Jensen – Arrives at Norfolk Airport 7/8 at 4:44pm  
[normjensen@hotmail.com](mailto:normjensen@hotmail.com)

Harley Talkington – Arrives at Norfolk Airport 7/8 at 6:57pm  
[chtalkington@yahoo.com](mailto:chtalkington@yahoo.com)

Chris Copelan - Arrives at Newport News Airport 7/8 (**note** this is a different airport) you may email him to ask if he can pick you up on 7/9 at Norfolk Airport.  
[Christopher.Copelan@ssc.nasa.gov](mailto:Christopher.Copelan@ssc.nasa.gov)

### **Arriving July 9<sup>th</sup>**

Susan Herder – Arrives at Norfolk Airport 7/9 at 12:53pm  
[susan.herder@moundsvIEWSchools.org](mailto:susan.herder@moundsvIEWSchools.org)

Debbie Krumm – Arrives at Newport News Airport 7/9 at 2:32pm  
[dkrumm@atmos.colostate.edu](mailto:dkrumm@atmos.colostate.edu) (**note** this is a different airport)

Bill Batycky (van driver) – Arrives at Norfolk Airport 7/9 at 4:38pm  
[bbatycky@shaw.ca](mailto:bbatycky@shaw.ca)

Mike Odell – Arrives at Norfolk Airport 7/9 at 9:33pm  
[Michael\\_Odell@uttyler.edu](mailto:Michael_Odell@uttyler.edu)

**Note to all designated drivers** - Your commitments include the following...

- Emailing Barbara Maggi and Aileen Seshun your flight arrival information.
- Printing off a mapquest from Norfolk International Airport in Norfolk, VA to Christopher Newport University. Address: 1 University Place, Newport News, VA 23606
- Being available to transport participants from the airport to the Santoro Residence Hall at Christopher Newport University (see website map of campus below). The participants will contact you by email to arrange pickup. It is approximately a 40-minute drive from the airport to CNU.
- Picking up your car at the airport. A car has been reserved in your name at AVIS car rental in the Norfolk International Airport. Selected drivers must rent the car using their own credit card, this is for liability reasons; you will be reimbursed for the car rental, along with \$75 for gas for a car and \$100 gas for a van after the workshop.
- If you are a designated driver you must agree to take 4 other participants, 6 if you have a van, to all CCAG functions, including our evening CCAG related activities. You are encouraged to use the car in the evenings to go out and explore and have fun, but we ask that you try to take along others. It is approximately a 15-minute drive from CNU dorms to Hampton U.

## **IMPORTANT DATES and TIMES FOR EVERYONE! July 9<sup>th</sup> – July 15<sup>th</sup>, 2006**

- WORKSHOP REGISTRATION: July 9<sup>th</sup> 2-6pm - Aileen Seshun, your dorm host, will be in the lobby of Santoro Residence Hall at Christopher Newport University in Newport News VA, on July 9<sup>th</sup> from 2-6pm to register you for the workshop. Aileen's CELL PHONE: 252-619-5346
- RECEPTION July 9<sup>th</sup> - Dinner and a Movie – Our opening dinner reception will be conducted at the Virginia Air and Space Center from 7:30pm-10: 30 pm on July 9<sup>th</sup>. Meet in the dorm lobby at **7pm sharp** to connect with one of the designated drivers. Aileen Seshun will be in the lobby to make sure no one is left behind. Dress is business casual.
- DAILY CLASSES July 10<sup>th</sup> – 15<sup>th</sup> - Your daily classes will be conducted in the student center ballroom at Hampton University in Hampton, VA. Our day starts at 8:30am (9:30 on Thursday) and usually ends around 5pm. You will leave your dorm lobby at 8am (9am on Thursday). After your morning breakfast in the CNU dining hall (Breakfast from 7:30-8am), you will connect with one of the participants driving to the Hampton University Ballroom located in the Student Center (a 15 minute drive). There will be several required evening events. You will receive an agenda when you check in at the dorms.
- WORKSHOP ENDS AT NOON JULY 15<sup>th</sup> - If you choose you may stay in the dorms until July 16<sup>th</sup>. After that date you are responsible for your own accommodations, should you choose to stay longer. Everyone is required to stay until noon on July 15<sup>th</sup> ... no exceptions!
- DORMITORY – We have arranged for you to stay at the Santoro Residence Hall at Christopher Newport University in Newport News, VA. Christopher Newport is approximately a 15-minute drive to Hampton University, where your classes will be held daily in the Student Center Ballroom. At CNU you will have a single dormitory room to yourself and linens will be provided. You will, however, need to share a bathroom (located between two bedrooms). Santoro Residence Hall at CNU is located at 1 University Place, Newport News, VA 23606 A website where you will find a campus map of CNU is located at the bottom of this letter)

**DORM HOST & REGISTRATION** - Aileen Seshun, a CCAG representative, will be at the dormitory lobby check in desk from 2-6pm July 9<sup>th</sup> to register you when you arrive. She will be staying at the dorms and will assist you with any needs you may have while staying at the dormitory. She arrives at the dorms on July 7<sup>th</sup>. Her cell phone is: 252-619-5346

**CLOTHES** – Please dress in a casual manner. Shorts and jeans are appropriate for the workshop. You may want to bring a light jacket for cool evenings, and a hat and sunscreen for our field explorations. Be sure to bring tennis shoes and sandals. We will be going out on a boat and to Virginia Beach one day, so please bring a swimsuit too. Summer temperatures in Virginia can vary, but generally it is very hot and humid in July. We suggest that you pack light, since there is a coin operated washer and dryer in your dormitory. We suggest that you bring one empty bag/duffle to take home all of the goodies that you will acquire while you're here.

**OPENING DINNER RECEPTION** - Our opening dinner reception will be conducted at the Virginia Air and Space Center from 7:30pm-10:30 pm on July 9<sup>th</sup>. Meet in the dorm lobby at **7pm sharp**. Aileen Seshun will be in the lobby to make sure you connect with one of the drivers. Dress is business casual.

**AIRFARE AND ARRIVAL DATES** –We will reimburse you up to \$500 for airfare at the end of the workshop. You will be required to turn in your plane receipts for dollar verification. It is mandatory that you arrive in time for registration on July 9<sup>th</sup>. You must arrive before 4pm so that you will have time to check into your dorm and attend the opening reception at the Virginia Air and Space Center at 7:30pm on July 9th. If you wish to arrive the day before on July 8<sup>th</sup>, your dorm cost will be covered. The workshop ends at noon on July 15<sup>th</sup>. You must stay until noon, **NO EXCEPTIONS**. If you wish to leave on July 16<sup>th</sup>, we will cover the cost of your dormitory. If you choose to arrive before July 8<sup>th</sup> or leave after July 16<sup>th</sup> we will **NOT** cover the cost of your room. Feel free to visit local Virginia Beach or Colonial Williamsburg, before or after the workshop, but we will **NOT** cover those accommodation costs should you choose to stay.

**FOOD – Breakfast:** A full breakfast will be provided to you, at your dormitory dining hall between 7:30-8:00 AM. **Lunch:** Lunch will be provided daily at the workshop. **Snacks:** A morning and afternoon snack will be provided at the workshop. **Dinner:** We cover some and you cover some (3 nights we will provide dinner, and 3 nights you will be on your own). Please advise us in advance if you have special dietary needs.

**DAILY INSTRUCTIONAL TIMES** – You will depart daily from your dorm lobby with a driver, at 8am (9am on Thursday). You will be taken to the Student Center Ballroom located at Hampton University. Typically you will be taken back to your dorm at approximately 5pm daily, unless a field trip is scheduled. You will be notified in advance if an evening event is planned (check your agenda).

**STIPENDS** –At the end of the workshop, you will receive a \$300 stipend for your full participation. It is required that you participate fully in all workshop activities, which begin at 7:30pm on July 9<sup>th</sup> and end at noon on July 15<sup>th</sup>.

**COLLEGE CREDIT & GLOBE CERTIFICATION** – If you wish to receive 3 hours graduate credit in science, this can be arranged through Hampton University at the workshop. This will cost you approximately \$575. At no charge, we can provide you with a letter for 90 re-certification points if this is something your state requires. At the end of the workshop you will receive certification in the GLOBE program <http://globe.gov>

**THINGS TO BRING:**

- Lap Top - Please bring a laptop with wireless card. It is also advisable to bring an Ethernet connector cable/chord for your dorm.
- Mosquito repellent for evenings
- Binoculars if you have them and want them for the boat trip (optional)
- GPS if you have one with a connection to your computer

- Dramamine or ginger tablets if you need them for our boat trip
- Sun screen and a hat
- Work out clothes, if you work out. An exercise room is available at the dorm.
- A light jacket, layered clothes, and a swim suit

**BIOS and PHOTOS: Did you send us your photo and bio?** Our website contains short bios and pictures of the participants and instructors.

<http://calipsooutreach.hamptonu.edu> We have a very diverse group of participants this year and we're sure you may want to check them out before you arrive. Your bio and picture has been put on an interactive map that allows you to visually see where each participant comes from. **IF YOU HAVEN'T SENT IT YET PLEASE SEND TO:** [barbara.maggi@hamptonu.edu](mailto:barbara.maggi@hamptonu.edu)

**MAPS and WEBSITES:**

- Map of Christopher Newport University CNU <http://about.cnu.edu/visitingCampus/campusMap.cfm> - #23 is Santoro Hall & #14 is the dining hall.
- Driving Directions to CNU <http://about.cnu.edu/visitingCampus/gettingHere.cfm>
- Hampton University <http://www.hamptonu.edu>
- Map of Hampton University campus <http://www.ecampustours.com/VirtualTours/tourmap.aspx?FafsaCode=003714>
- Virginia Air and Space Center (reception location)
- CALIPSO <http://calipsooutreach.hamptonu.edu>
- CloudSat <http://cloudsat.atmos.colostate.edu/home>

We're looking forward to meeting all of you.

Feel free to email or call Barbara Maggi if you have further questions.

Office Phone: 757-727-5869 CELL Phone: 757-646-4206

Sincerely,

Dianne Robinson, CALIPSO Outreach Director

And

Barbara Maggi, Assistant Outreach Director